



## WELCOME

We know you're here because you're required to participate due to a partnership between Global Registration Services (GRS) and your retail customer. However, we are thankful for the opportunity to earn your trust. We believe that GRS can be a valued partner and advisor for your compliance and labeling.

The Retail Compliance Program started as just an idea in 2006, when a major retailer came to GRS for a solution to reduce violations in their stores for stuffed bedding and furniture articles. After several years of collaboration and technology integration, we launched a first-of-its-kind program called Vendor Certification.

Today, that program has evolved into Retail Compliance — a more powerful and complete system for retailers and suppliers to get and stay compliant.

With the hundreds of companies GRS works with, we've seen all sorts of scenarios when it comes to compliance and licensing:

- **Some companies have been maintaining licenses on their own for years without using a third party to verify them. GRS can be a backup in case something changes in your organization, or in case of some mistake or an oversight.**
- **Some companies believe that they are in full compliance, but discover that they are not. Often this happens when they receive a violation for one of their products in a particular state.**
- **Some companies find benefits in other GRS services outside of the required retailer program. We've performed new registrations, obtained licenses they didn't know they needed to meet Certification, or have taken over the yearly management of their licenses.**



## OVERVIEW

Global Registration Services, Inc. provides registration assistance for bedding and furniture products with hidden filling materials — the ones that are required to have the “Under Penalty of Law Do Not Remove” labels.

We work with the manufacturers of those products, as well as importers and distributors that perform registration for the factory or factories they work with.

GRS also has a host of post-registration services collectively known as Monitored Services. Monitored Services give ongoing support with the management of registration licenses. You can read more about these services and their benefits on our website.

### MONITORED SERVICES

#### **GLOBALTRAK** – \$197.00/year

Efficiently store and manage your URN license data on our website.

#### **LICENSE MANAGEMENT** – \$947.00/year

GRS is your agent to manage your yearly license renewals.

#### **GUARANTEED COMPLIANCE** – \$897.00/year

License Management with 1 yearly payment for license renewals plus added guarantees.

Efficiently store and manage your URN license data on our website. GRS can act on your behalf to manage your yearly license renewals, and consolidate your many renewals into one yearly payment plus added guarantees.

We provide Monitored Services to more than 750 companies around the world. They find the expertise, convenience and savings in time and money on their end well worth the cost.

#### **Retail Compliance** – \$315.00/retailer

When a retailer partners with GRS, they require their suppliers to subscribe to their database on the GRS website. This is done by selecting the store from the list of participating retailers listed under Retail Compliance, providing your Vendor ID and paying the yearly subscription fee.

Any and all URNs of factories with products that are sold to that retailer must be subscribed to a Monitored Service and then linked to that retailer. The yearly fee applies to each participating retailer you sell to.

Note: Not all clients and URNs in GRS’s Monitored Services and under Retail Compliance. However, all clients and URNs that must link to a retailer must be subscribed to a Monitored Service.

Some retailers allow their testing labs to access our database to make verifying URN status part of their testing protocols. If the URN is not Certified, testing fails.



## WHAT IS REQUIRED OF YOUR COMPANY

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1. Create a login on [www.globalrsinc.com](http://www.globalrsinc.com)
2. Subscribe to Retail Compliance. Select the retailer, enter your Vendor ID and make your payment.
3. Subscribe to Monitored Services for any pertinent, or all, URNs you're currently managing.
4. Link the retailer to the associated URNs in Monitored Services. Simply "turn on" the retailer under each URN.
5. Upload necessary license copies for each URN for Certification.

We hope that sounds simple, because it really is! We'll go through the above steps in more detail on the coming pages, complete with screenshots. You can familiarize yourself with the process before you get started, or follow along with them as a guide when you're on the site.

If at any time you run into trouble or have questions, contact a GRS Compliance Agent for help. Our contact info can be found at the end of this document.





## WHAT YOU SHOULD KNOW AND HAVE BEFORE YOU GET STARTED

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### Your login and account

When you create a login, you are only required to provide minimum information. The first time you pay for any GRS service, you will be required to complete your profile before selecting your payment method.

The information needed to complete your account is fairly detailed. It includes owner's name, title and address, company legal status, incorporation date and FEIN. This information is required for state applications and some state renewals.

### State license copies

The final part of subscribing to a Monitored Service is to upload your license files into the system. Acceptable file formats are .pdf, .gif or .png. For your reference, you can view state license samples on **page 13**

### Upgrading a Monitored Service

Our entry-level Monitored Service is GlobalTrak. GlobalTrak allows you to store and manage your licenses using our proprietary system, but leaves you responsible for handling license renewals, registration and compliance.

If you want peace of mind about your compliance needs and would like GRS to handle them, you can always upgrade to License Management or Guaranteed Compliance at any time. The unused portion of your existing enrollment cost will be prorated and applied to your upgraded subscription.

### Paying by check

When paying for a GRS service by check, you will be required to provide a check number after making your payment selection. Please have your check number on hand.

## QUICK STEP-BY-STEP INSTRUCTIONS

(detailed instructions with screen shots begin on the next page).

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### 1. Create a login on the GRS website if you do not have one yet.

- Go to: [www.globalrsinc.com](http://www.globalrsinc.com) > Create Your Account
- Provide company name, email for login and password.

### 2. Once you've logged in, select the retailer you need to enroll for and enter your Vendor ID

- Go to: Retail Compliance menu > Retail Vendor IDs
- Select the retailer, enter your Vendor ID and click Update. Your invoice will be displayed.
- Complete company profile or verify company data.
- Make payment selection and process.

### 3. Enroll all pertinent URNs in one or more of the GRS Monitored Services

- Go to: Monitored Service menu, then choose your service
- Complete all tabs: License / Product / Factory (when applicable) / Legal / Owner / Terms of Service
- Make your invoice payment.

### 4. Link the Retailer to the pertinent URNs

#### OPTION 1: Select a single URN

- Go to: Account Center or My Account Menu > My URN Table, then select a URN
- Choose the retailer by clicking the radio button

#### OPTION 2: Select multiple URNs

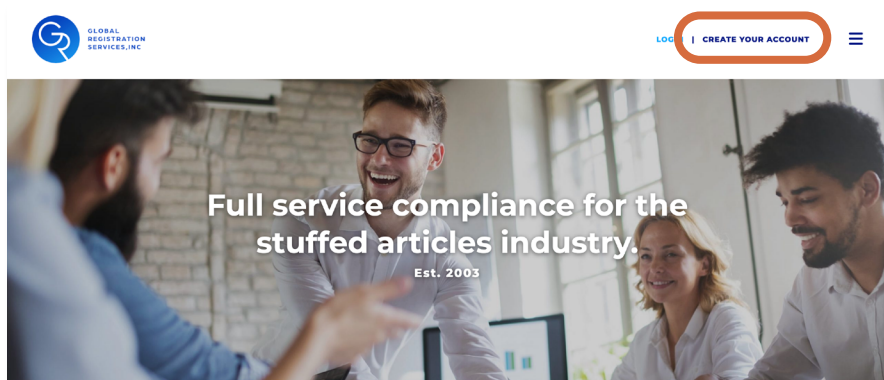
- Go to: Retail Compliance menu > URN / Retailer Assignment
- Click the radio button for one or more URNs listed on the table.

### 5. Upload all associated license copies for each URN for Certification

- Go to: Account Center or My Account Menu > My URN Table, then select a URN
- Use the Edit License link for each license on the detail table. This will open a new window where you can provide license details and upload the file. Click Save to submit to GRS for review.



## Step 1) Create a free account to become a GRS client



**Create your GRS account**

User's Full Name\*

Company Name\*

Email Address\*

Password\*

Confirm Password\*

**CREATE YOUR ACCOUNT**

**The registration process begins here.**

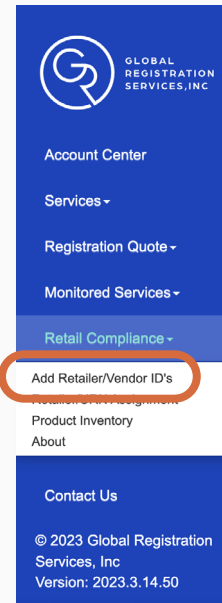
Whether you're looking for help with registering a product, signing up for Monitored Services or Retail Compliance, the first step is creating an account with Global Registration Services.

**Learn more about:**

**REGISTRATION** **MONITORED SERVICES** **RETAIL COMPLIANCE**

We'll capture the rest of your company details when you select an invoice for payment.

## Step 2) To enroll for a retailer in Retail Compliance, select the retailer and add your Vendor ID.



Account Center > Retail Compliance > Add Retailer/Vendor ID's

**Assign Stores and Vendor IDs**

Please select the store(s) and provide your Vendor ID. Click 'Update' to generate your invoice. The cost is \$315.00 yearly for each Vendor ID. If you choose to pay later, you will find the invoice in Account Center > Account Overview when logged in.

Also use the 'Update' button to add or delete Vendor IDs as necessary.

Bed Bath & Beyond Exp. 29-Mar-2024	
Crayola LLC Exp. 17-Mar-2024	
<input type="checkbox"/> Hallmark	
<input type="checkbox"/> Walmart	

**Update**

Only retailers that are partnered with GRS will be listed. Select the store and enter your Vendor ID. Clicking '**Update**' will generate an invoice for this yearly enrollment.

Upon clicking '**Update**' you will be presented with your invoice. Before you can make your payment selection you'll need to complete your profile by selecting the Account Verification button.

Step 1 Step 2 Step 3 Step 4

Review Invoice Account Verification Select Payment Types Complete Payment

PDF

**global registration**  
EST. 1988

Invoice # 70552  
3/21/2023

Creating a compliant U.S. marketplace...one manufacturer at a time.

**Bill To:**  
Emerald Home Furnishings  
ATTN: Emerald Home Furnishings  
3025 Pioneer Way East  
SEATTLE WA 98443-1602

**Notes:**  
Added Retailer(s) to Account: Hallmark

Service	Quantity	Price	Total
Vendor ID For Retailer Inclusion	1	\$315.00	\$315.00

**Account Verification**

Complete your company info behind all the tabs and click Select Payment Type to make your payment.

Step 1 Step 2 Step 3 Step 4

Review Invoice Account Verification Select Payment Types Complete Payment

Company Information Mailing Information Legal Information Owner Information

**Company Name** Emerald Home Furnishings

**Address 1** 3025 Pioneer Way East

**Address 2**

**Address 3**

**City/Province/District** SEATTLE

**State/Province/District** WA

**Postal Code** 98443-1602

**Country** United States

**Contact Name** Rina Mellet

**Contact Email** rmellet@emeraldhome.com

**Phone** (253) 922-1400

**Fax**

**Alternate Contact Email** bbattram@emeraldhome.com

GRS strongly urges you to provide an additional contact to receive correspondence (e.g., invoices, information requests, etc.). In the event that you leave the company, or are absent for an extended period of time, this contact will still receive e-mails from us. This will help to ensure your account will not go unmonitored.

**Select Payment Type**

Make your payment selection.

Step 1 Step 2 Step 3 Step 4

Review Invoice Account Verification Select Payment Types Complete Payment

Invoice Number : 70552

Payment Amount : US \$ 315.00

☒ Credit Card

☐ Wire Transfer

☐ US Check

**Submit Payment**


You should know:

- **Credit Card** – you will be prompted for your credit card details on the next screen. Your payment will be processed and received by GRS immediately and your subscription will be active without delay.
- **Wire Transfer** – Our bank details will be automatically emailed to you. If you do not receive our email, please contact us. Your account will be accessible and available to upload files, but the subscription will be pending until we receive verification from our bank that payment has been received.
- **US Check** – the next page will provide our mailing address to send your check and also require you to provide your check number.

Your account will be accessible and available to upload files, but the subscription will be pending until we receive your payment.



**Step 3)** At this point you have created an account and enrolled in Retail Compliance under a specific Retailer with your Vendor ID. Now let's enroll a URN into a GRS Monitored Service.



GLOBAL  
REGISTRATION  
SERVICES, INC.

Account Center

Services ▾

Registration Quote ▾

Monitored Services ▾

URN Table

Enroll in GlobalTrak

Enroll in License Management

Enroll in Guaranteed Compliance




General Substitution

Contact Us

© 2023 Global Registration Services, Inc  
Version: 2023.3.14.50

Services > Compare Services

Services




	 <div>GlobalTrak</div>	 <div>License Management</div>	 <div>Guaranteed Compliance</div>
<b>Our basic service. Access your licenses online 24/7, but manage your own renewals.</b> \$197.00 U.S. \$97.00 U.S. Toy \$97 Importer per year	<b>Our more robust service. GRS bills manages your licenses and renewals on your behalf -- billing you as renewals are due.</b> \$947.00 U.S. \$367.00 U.S. Toy \$367.00 Importer per year	<b>Our all-inclusive, most popular service. GRS collects state fees upfront allowing for quick and seamless processing.</b> \$897.00 U.S. \$337.00 U.S. Toy \$337.00 Importer per year	
GRS uploads licenses <i>This gets everything started safely and securely.</i>	✓	✓	
<b>Automatic system reminders of upcoming license expirations</b> <i>So annual license renewal dates aren't missed and licenses can be renewed on time</i>	✓	Trust us -- we won't forget!	Trust us -- we won't forget!
<b>GRS is your 'in-house' liaison with state officials</b> <i>Our relationships span decades with state offices and their officials. We know the ins &amp; outs of each state.</i>		✓	✓
<b>General consulting services</b> <i>Get answers to pressing questions from registration experts.</i>		✓	✓
<b>License info available 24/7/365 via internet; download/print</b> <i>Access to files whenever needed them from anywhere in the world, quickly and securely.</i>	✓	✓	✓
<b>GRS Certificate of Compliance</b> <i>GRS provides independent 3rd party verification that your licenses are valid and current.</i>	✓ \$25 each	✓ \$10 each	✓ No Charge

GRS PERFORMED COMPLIANCE SERVICES

<b>State renewal notices are sent directly to GRS for processing</b> <i>No need to worry about renewals in the mail or forwarding to GRS for processing.</i>		✓	✓
<b>GRS will submit renewal paperwork &amp; payments to states on a timely basis</b> <i>Saves time and \$\$ and ensures paperwork is submitted on time and correctly.</i>		✓*	✓

Account Center > Services > Compare Services

Compare Services

	 <div>GlobalTrak</div>	 <div>License Management</div>	 <div>Guaranteed Compliance</div>
<b>Our basic service. Access your licenses online 24/7, but manage your own renewals.</b> \$197.00 U.S. \$97.00 U.S. Toy \$97 Importer per year	<b>Our more robust service. GRS bills manages your licenses and renewals on your behalf -- billing you as renewals are due.</b> \$947.00 U.S. \$367.00 U.S. Toy \$367.00 Importer per year	<b>Our all-inclusive, most popular service. GRS collects state fees upfront allowing for quick and seamless processing.</b> \$897.00 U.S. \$337.00 U.S. Toy \$337.00 Importer per year	
<b>GRS uploads licenses</b> <i>This gets everything started safely and securely.</i>		✓	✓
<b>Automatic system reminders of upcoming license expirations</b> <i>So annual license renewal dates aren't missed and licenses can be renewed on time</i>	✓	Trust us -- we won't forget!	Trust us -- we won't forget!
<b>GRS is your 'in-house' liaison with state officials</b> <i>Our relationships span decades with state offices and their officials. We know the ins &amp; outs of each state.</i>		✓	✓
<b>General consulting services</b> <i>Get answers to pressing questions from registration experts.</i>		✓	✓
<b>License info available 24/7/365 via internet; download/print</b> <i>Access to files whenever needed them from anywhere in the world, quickly and securely.</i>	✓	✓	✓
<b>GRS Certificate of Compliance</b> <i>GRS provides independent 3rd party verification that your licenses are valid and current.</i>	✓ \$25 each	✓ \$10 each	✓ No Charge

GRS PERFORMED COMPLIANCE SERVICES

< Back

**Next >**

Save

Cancel

Clicking 'Next' takes you to the next tab at the top. You can jump from tab to tab if you wish by clicking the desired tab.

## Congratulations!

Here's what we've done so far since signing up:

1. Identified your company as a retail supplier providing your Vendor ID.
2. Enrolled one or more URNs in the GRS system for a Monitored Service.

**Step 4)** Next, you must show which URNs should be linked to the Retailer.

Note: This is a critical step because not all clients' URNs in Monitored Services are subject to Retail Compliance. Only those URNs pertinent to a Retailer that GRS has partnered with.

There are 2 simple ways to do this:

### 1) URN Detail Table

First let's go to the URN Table to select a URN.

URN Number	Factory	Monitored Service	Retail Compliance	URN Status
CA38948CN	Vanguard Industrial (Jiaxing) Co. Ltd.	License Management		Certified
CT800082IR	Paddy's Products	Guaranteed Compliance (pending)	✓	Not Subscribed
UT6226CN	Sovereign Industrial (Jiaxing) Co., Ltd.	License Management	✓	Certified
CA42503CN	Jiaxing Best Furniture Manufacturing Co., Ltd.	License Management		Certified

Page 1 of 1 (4 items) < 1 >

[Add New URN](#) [Download All Licenses](#)

The My URN Table takes you to the summary table of all the URNs you've enrolled in Monitored Services. From that table you can select a URN to see its Detail Table.

Below is a sample My URN Table showing 3 URNs in Monitored Services. Here we select a URN to see its details. Let's select CA38948CN.

URN	Crayola LLC Exp 17-Mar-2024	Bed Bath & Beyond Exp 29-Mar-2024	Walmart
CA38948CN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CT800082IR	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
UT6226CN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CA42503CN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Update](#)

The Retail Compliance column will show a checkmark for URNs assigned to a Retailer. This is what we'll accomplish next.

The URN Status column will show Certified, Non-Compliant or Unknown once the first license is uploaded into the table. We'll get to that next.

URN Detail		Certificate of Compliance	
URN:	CA38948CN	Congratulations! This URN is Certified. You can now order a Certificate of Compliance!	
Factory Name:	Vanguard Industrial (Jiaxing) Co. Ltd.	<a href="#">Order Now!</a>	
Status:	CERTIFIED		
Products:	Reclining Chairs, Sofas, <a href="#">view more</a>		
Monitored Service		<a href="#">Upgrade Now!</a>	
Service:	License Management		
Status:	Active		
Expires:	11 May 23		
Auto-Renew:	Not Active <a href="#">Manage &amp; Billing Info</a>		
Retail Compliance		<a href="#">Stores</a>	
Selecting a GRS partnered retailer that you sell to below includes this URN and its products in that retailer(s) database(s).			
<input type="checkbox"/> Crayola LLC <input type="checkbox"/> Bed Bath & Beyond <input type="checkbox"/> Walmart			



## 2) Retail Compliance > Retailer/URN Assignment

When you have multiple URNs enrolled in Monitored Services, in some cases it may be easier to assign or unassign retailers and URNs under a single view table

Licenses							
State	Country	License Number	Effective Date	Exp. Date	Temp.	License Status	License File
California	USA	IMP 139817	10/24/2003	10/31/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
Connecticut	USA	MFG.CA.0038948.(CN)	5/1/2018	4/30/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
Delaware	USA	-	2/1/2022	2/25/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
Detroit	USA	-		12/31/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
Massachusetts	USA	MA-11144.(CN)		1/1/2024	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
North Carolina	USA	6103	7/22/2022	2/28/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
Ohio	USA	-	10/31/2022	10/31/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
Oklahoma	USA	CA-38948-CN-0	7/1/2022	6/30/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
Pennsylvania	USA	12283	4/10/2019	3/31/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
Rhode Island	USA	MAN.0013410	9/14/2017	9/13/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
Utah	USA	1101-225375		12/31/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
Virginia	USA	32370	10/1/2022	9/30/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>
West Virginia	USA	8029		6/30/2023	False	Active	<a href="#">View/Print</a> <a href="#">Edit License</a>

Page 1 of 1 (13 items) < 1 >

As the list of GRS partnered Retailers grows, this table will be more convenient for managing URN relationships and reference.

### Step 5) Upload Licenses

Now let's upload the licenses so your URN can become Certified! You'll see that currently the table shows all licenses are pending upload because there's no files. We'll change that with the Edit License links for each state.

California, USA

License Number

Effective Date  MM/DD/YYYY

Request Temporary Approval ☐

Expiration Date  MM/DD/YYYY

License File  [Browse...](#)

[Upload](#) [View/Print](#)

[Save](#) [Cancel](#)

Provide all the license details here including the license file. Click **'Browse'** to choose the your license file. Then click **'Upload'** to see the file before you Save. Otherwise, you can simply click Save to confirm and exit the screen without seeing the file first.

Once Saved, the system sends notification to a GRS Compliance Agent for review. If all the data and file are accurate, the license will be Approved and the License Status on the detail table will show Active. Once all data has been received, reviewed and is accurate, the URN will be Certified!

If a license file is rejected, the Compliance Agent will state the reason for rejection which will display on the license edit page. You will receive an auto-generated email of the rejection. You will be required to fix the problem and upload a new license if necessary for another review.



### **Congratulations!**

You've completed the necessary steps to show Compliance for your retail customer.

If you need assistance at ANY time  
please don't hesitate to contact one of our  
Compliance Agents at:

(00 int'l) **1-312-405-9467**

(9:00 am – 5:00 pm Mountain Standard Time)

**info@globalrsinc.com**

Thank you!

**RETAIL COMPLIANCE GUIDE**





State of Rhode Island and Providence Plantations  
Department of Business Regulation  
Division of Commercial Licensing and Racing and Athletics  
John O. Pastore Center 151 Pontiac Avenue Bldg. 69-1  
Cranston, Rhode Island 02920-0942

**BEDDING AND UPHOLSTERED FURNITURE**

(In accordance with Title 22 Chapter 26 of the General Laws of Rhode Island relating to Bedding and Upholstered Furniture)  
Pursuant to official authority and having received the approval of the required fee, the Department of Business Regulation has issued a

**MANUFACTURERS LICENSE**

Mail To: Import/Agent Name (If Applicable)  
Company Address  
City, State Zip

Plant Location: Factory Name  
Factory Site Address  
City, State/Prov Zip  
Country

RHODE ISLAND LICENSE NUMBER: MAN 00000000 UNIFORM REGISTRY NUMBER: UT 00000000

The person, firm, partnership or corporation named herein shall engage in the manufacture, assembly and sale of items of bedding, upholstered furniture and filling material, provided he shall at all respects conform to the provisions of the 22 Chapter 26 of the General Laws of Rhode Island 1959, as amended, and the rules and regulations issued under authority of the Department, RMC 000 00000, and meeting RMC 000 00000. Unless the license is suspended, modified or voluntarily surrendered by the Division of Commercial Licensing and Racing and Athletics, Department of Business Regulation.

Paul McHenry  
Director of Business Regulation

Marie J. DiStefano  
Deputy Director

This License must be prominently displayed at the business location of the Licensee.

Commonwealth of Virginia  
Department of Health  
Bedding and Upholstered Furniture Inspection  
P.O. Box 2448, Room 521  
Richmond, VA 23218

CERTIFICATE No. 000000  
FEE: \$100.00

This is to certify that the addressee designated below is hereby licensed under the provisions of  
Article 7, Code of Virginia as a

**BEDDING / UPHOLSTERED FURNITURE MANUFACTURER**

Import/Agent Name (If Applicable)  
Company Address  
City, State Zip

Plant Location: Factory Name  
Factory Site Address  
City, State/Prov Zip  
Country

UNIFORM REGISTRY No. UT 0000 (XX) MFR STATE/PROV COUNTRY

POST IN A CONSPICUOUS PLACE  
Post it change to Department records

Authorized Signature: Margaret C. Davis  
Date of Issue: 01/15/20XX

State Health Commissioner: Karen Hanley, M.D., MHA

VDH  
VIRGINIA DEPARTMENT OF HEALTH  
Protecting the Well-Being of the Commonwealth  
1000 N. 9th St. P.O. Box 2448, Room 521

STATE OF UTAH  
DEPARTMENT OF AGRICULTURE AND FOOD  
No. 1101-000000

YEAR: 20XX

MANUF. OF BEDDING &/OR UPHLSTRD FURN.  
LICENSE  
FACTORY NAME

IMPORTER NAME (If Applicable)  
Company Address  
City, State Zip  
Country

FACTORY SITE ADDRESS  
CITY, STATE/PROV ZIP  
COUNTRY

Registry No. UT 0000 (XX) Expiration: 12/31/20XX

DELAWARE HEALTH & SOCIAL SERVICES  
DIVISION OF PUBLIC HEALTH

**PERMIT/LICENSE**  
NOT TRANSFERABLE

Factory Name

Registry No. UT 0000 (CN)

**BEDDING 16 DEL 2107**

DEL NO: 01-15-0000  
ISSUED: MM/DD/20XX  
EXPIRES: 12/31/20XX

IS HEREBY GRANTED A PERMIT TO FOLLOW THE TRADE, BUSINESS, PURSUIT OR OCCUPATION AT THE ADDRESS AND FOR THE PURPOSE ABOVE SET FORTH AND AS DEFINED IN ACCORDANCE WITH AND BY THE AUTHORITY OF SECTION (AS INDICATED), TITLE 16 DELAWARE CODE, PURSUANT TO THE INFORMATION SIGNED AND SUBMITTED BY THIS PERSON TO THE SECRETARY, DELAWARE HEALTH AND SOCIAL SERVICES, IN AN APPLICATION DULY FILED.

BY: [Signature]  
Director

West Virginia Division of Labor  
Furniture and Bedding Registration  
Certificate for the State of West Virginia

West Virginia Division of Labor, State Capitol Complex, Bedding Section  
Bldg. 4, Rm. 7480, Charleston, West Virginia, 25305

The company listed on this certificate is registered for Fiscal Year 20XX in accordance with the West Virginia Bedding and Upholstery Law, Chapter 41, Article 11a of the West Virginia Code as a Manufacturer/Importer.

This certificate is valid from date of issue through June 30, 20XX.

UTXXXX (XX) WV File # 0000

Company / Factory Name  
Mailing Address  
City, State Country Zip

Location:  
Factory Site Address  
City, State Country Zip

STATE OF CONNECTICUT  
DEPARTMENT OF CONSUMER PROTECTION  
280 Capitol Avenue • Hartford, Connecticut 06106

Attached is your license. Such license shall be posted in a conspicuous location and shown to any properly interested person on request. Questions regarding this license should be directed to the Trade Practices Division, Product Safety Unit at (860)731-4101 or email at [dgillette@consumer.state.ct.us](mailto:dgillette@consumer.state.ct.us).

Visit our website to verify licenses and download applications at [www.ct.gov/cdp](http://www.ct.gov/cdp).

FACTORY NAME  
IMPORTER / AGENT NAME (IF APPLICABLE)  
MAILING ADDRESS  
CITY STATE ZIP

STATE OF CONNECTICUT - DEPARTMENT OF CONSUMER PROTECTION

STATE OF CONNECTICUT • DEPARTMENT OF CONSUMER PROTECTION  
Do it license that

FACTORY NAME  
FACTORY ADDRESS  
CITY STATE ZIP  
COUNTRY

Has been certified by the Department of Consumer Protection as a  
**MANUFACTURER OF BEDDING & UPHOLSTERED FURNITURE**

UT 00000000 License # MFG.UT.00000000 (XX)

Effective: MM/DD/20XX  
Expiration: 04/30/20XX

John A. Harris, Commissioner

Ohio Department of Commerce  
Division of Industrial Compliance  
Bureau of Operations & Maintenance - Bedding  
6669 Tunney Road PO Box 4600  
Reynoldsburg, OH 43068-0600 U.S.A.  
PHONE: 614-644-2223 FAX: 614-644-2428  
[www.com.ohio.gov](http://www.com.ohio.gov)

John R. Kasich  
Governor  
Jacqueline T. Williams  
Director

Importer / Agent Name (if applicable)  
ATTN: Contact  
Mailing Address  
City State Zip  
Country

Ohio Certificate of Registration for Bedding, Upholstered Furniture and Stuffed Toys. Your license is valid until the expiration date listed on this form. Approximately 45 days prior to this expiration date, you will receive a renewal notice in the mail.

Please display this written document in a prominent location. If any revisions are necessary, or you have any questions pertaining to this document or its use, please contact the Division of Industrial Compliance at (614) 644-2225.

Department of Commerce  
Division of Industrial Compliance

**BEDDING, UPHOLSTERED FURNITURE AND STUFFED TOY REGISTRATION  
LICENSE**

ISSUED TO: MANUFACTURER  
Factory Name  
Factory Address  
City State Zip  
Country

REGISTRATION NUMBER: UT 0000 (XX) Effective Date: MM/DD/20XX  
Expiration Date: MM/DD/20XX

THE ABOVE NAMED IS HEREBY GRANTED LICENSE PRIVILEGES ACCORDING TO SECTION 3713 OF THE OHIO REVISED CODE.

David M. Williamson  
Superintendent

Rachel Salzman  
Chief Licensing Inspector